



**Council on
Diagnostic Imaging**



THE RADIOLOGY RESIDENCY GRANT PROGRAM

PREFACE

The Council on Diagnostic Imaging began a grant-in-aid program to assist radiology residents in 1971. In the years since, the grant program has grown in accord with the Radiology Residency Programs in our profession's accredited chiropractic colleges and the number of residents that have been assisted by these grants is now over the 100 mark.

The parameters and guidelines set forth on these pages were effective January 1, 1988. They do represent changes in prior requirements and in previous application forms. Naturally, as programs of this type grow and develop, changes in management and parameters must be instituted, and further changes in the future will be inevitable.

It is to be emphasized that the grant program is a part of the Council's membership service program, operated solely for the benefit of Council members who may be radiology residents. The guidelines and eligibility requirements contained in these pages are strictly for the resident applying for grant-in-aid. These guidelines and requirements are **NOT** to be construed as an attempt to set forth parameters for any educational institution's program - such parameters are accepted by this Council as being entirely within the province and responsibilities of the individual chiropractic colleges.

ELIGIBILITY REQUIREMENTS

The Council on Diagnostic Imaging Residency Grant is available to any full-time radiology resident engaged in a Council-recognized residency program in any chiropractic college accredited by a chiropractic college accrediting agency recognized by the United States Government's Department of Education. Foreign colleges will be recognized if they are accredited by an accrediting agency having reciprocity with a U.S. chiropractic college accrediting agency.

This Council considers a recognized residency program as one that is conducted by a college meeting the accreditation status described in the preceding paragraph. Additionally, the chair of that college's radiology department and any designated supervisor of a radiology resident must be a Diplomate of the American Chiropractic Board of Radiology (or hold an equivalent status) and be considered full-time faculty members of that chiropractic college. Also, the radiology residency program must be conducted in such manner that the resident, upon completion of the program, will be eligible to take examinations of the American Chiropractic Board of Radiology.

A full-time resident is defined as a resident whose primary occupation is that of a radiology resident. The resident is expected to be working under the close supervision of the chiropractic college's radiology department chair and/or other designated resident supervisor. The training is to be conducted on the college campus, or in other institutions affiliated with that college for the purpose of training radiology residents, and is to cover a minimum time averaging 35 hours per week over a period of 3 academic years. It is to be expected that a portion of the resident's time will be spent in teaching undergraduate classes within the chiropractic college and that, for college administrative purposes, the resident may be considered a member of the college faculty. A full-time resident is not to be self employed, or otherwise employed, in the general practice of chiropractic nor in any other occupation or business as a primary occupation.

Radiology residents applying for this Council's grant-in-aid must be members-in-good-standing of this Council for at least one-year preceding the date of the grant application. (Student membership and/or General memberships will be given equal consideration under this requirement.) Membership in this Council must be maintained throughout the tenure of the residency program to continue eligibility for the periodic grant payments; however, residents will be afforded the privilege of maintaining Council membership at a reduced dues rate. Implied in this membership requirement is the, further requirement that the resident must maintain, in good standing, their membership with the American Chiropractic Association in accord with applicable ACA dues structures and/or membership categories.

GRANT AMOUNTS, PAYMENTS AND CONTINUING ELIGIBILITY

The grant payments are made in accordance with this Council's fiscal year which extends from October 1 to September 30. The amount of a grant is set annually by the Council's Executive Board of Directors and is divided into 3 pay periods. The payments for each period are made on November 15, March 15 and July 15.

Applications can be submitted at any time, but the deadline for each of the 3 pay periods is October 15, February 15 and June 15. The earlier an application is completed and accepted, the greater the total grant amount that may be garnered, namely: an application accepted prior to October 15 would qualify for 3 pay periods in the ensuing fiscal year, an application accepted prior to February 15 would qualify for 2 pay periods in that fiscal year, and an application accepted prior to June 15 would qualify for the one remaining pay period in that fiscal year.

Once accepted, applicants can continue to maintain eligibility for the grant payments until the end of their training program. Re-applications are usually not required and the residents will receive notification of the current annual amount of the grant at the beginning of each fiscal year. An eligible resident whose training period ends at some time midway in a grant pay period will find the last, or final, payment prorated to reflect the date their training period ends.

Continuing eligibility requires the submission of a satisfactory progress report from the college radiology department chair for each pay period. These progress reports are to be received by the Council office on or before October 15, February 15 and June 15. It is the responsibility of the resident receiving the grant to see that the reports are submitted by the department chair. The reports must be sent directly to the Council office by the department chair or college administration.

Every resident receiving grant funds during all or part of a Council fiscal year is required to prepare at least two papers (as described below) acceptable for publishing in Topics in Diagnostic Radiology and Advanced Imaging - the quarterly technological publication of this Council. The deadline for submitting this paper is September 15. Failure to meet this deadline, without just cause, will result in a denial of all grant funds through the ensuing fiscal year. (It is recommended that each resident prepare more than one paper for "Topics" per year and submit them at times other than September 15 to facilitate the continued printing of our quarterly publications.

A resident's continuing eligibility to receive grant funds is also dependent upon the resident meeting the examination eligibility requirements of the American Chiropractic Board of Radiology (ACBR). ACBR requirements are set independent of this Council's requirements and/or this Council's Executive Board of Directors. Information regarding these requirements can only be obtained from the secretary of the ACBR. The secretary of the ACBR will provide verification, to the Council treasurer, of each resident's status in meeting the ACBR requirements prior to each pay period.

Every resident receiving a radiology grant fund during all or parts of a Council fiscal year (October 1 - September 30) is to prepare manuscripts acceptable for publication in TOPICS IN DIAGNOSTIC RADIOLOGY AND ADVANCED IMAGING, the quarterly publication of the Council on Diagnostic Imaging, according to the guidelines set forth in PLAN ONE or PLAN TWO described below.

PLAN ONE GUIDELINES:

two case reports

OR

two technical reports

OR

two pictorial essays

OR

a combination of the above totaling two papers.

The deadlines for submitting papers under **PLAN ONE** are September 15 and April 15. One of the two papers is due before each of these dates.

PLAN TWO GUIDELINES:

one original research paper

OR

one thorough literature review.

The deadline for submitting papers under **PLAN TWO** is September 15. The Council recommends however, that residents intending to exercise **PLAN TWO** submit a brief outline or plan of their intended project for the editorial board's approval. This approval is recommended before embarking on a project that will require significant work effort. This subject matter approval will enable the editorial board to avoid having too many projects on the same or similar subject and will ensure the resident avoiding the selection of subject matter that may have little chance of being approved for publication.

All papers in their final draft are subject to review. **The Council and the editors recommend that each resident submit their paper(s) far enough before the deadline to provide time for the revision of any paper deemed unacceptable for publication. Failure to meet these deadlines without just cause will result in a denial of grant funds through the ensuing fiscal year.**

All papers should be sent to: Dr. Glynn Rangel
16315 E. Whittier Blvd., #202
Whittier, CA-90603